

Hands4Hope Club Officer Elections

Elections will be on Tuesday, May 10th at lunch in room I-4

All candidates interested in positions as an officer will make a quick, 3-minute speech in front of the former Vice President and President of the H4H Club, Club Advisors, and Hands4Hope Organization Founder.

Qualifications for Treasurer or Secretary:

- Must have and maintain a GPA of 3.0 or higher
- Attend every meeting unless the absence is deemed valid by the Club President or Advisor
- Be committed and willing to do team leadership work over the summer and throughout the year
- Fill out the Registration Form for Hands4Hope Club
- The Secretary and Treasurer may be in any grade while they hold a position
- The Vice President must be a Sophomore or Junior
- The student candidate must make a speech on Tuesday May 10th at lunch in room I-4
- Must understand they may face removal or suspension from office if they are unable to uphold their duties as an officer

**Next year it will be a requirement to already be an active member of Hands4Hope*

For the 2011-2012 year the Vice President and President positions will already be in place.



SOME ITEMS TO COVER IN YOUR SPEECH:

-WHY ARE YOU INTERESTED IN BEING THE TREASURER OR ONE OF THE SECRETARIES?

-WHAT MAKES YOU STAND OUT FROM THE OTHER CANDIDATES?

-WHAT SPECIAL CHARACTERISTICS COULD YOU OFFER TO THE CLUB?

-HOW WOULD YOU MAKE A DIFFERENCE?

Have questions? Email bucknco@comcast.net

Job Descriptions

SECRETARY:

- **Shall keep accurate records of all Club meetings.**
- **Shall prepare agendas for all Club meetings.**
- **Shall post minutes/notes of all Club meetings in order to keep the members informed.**
- **Shall maintain volunteer schedules for team activities, and advise President of results**
- **Shall attend all Club meetings.**
- **Shall be responsible for other Club duties that the President deems necessary.**

TREASURER:

- **Shall make monthly reports at Club meetings regarding collection, distribution, and balance of funds.**
- **Shall be responsible for the preparation of event/activity budgets.**
- **Shall attend all Club meetings.**
- **Shall be responsible for other Club duties that the President deems necessary.**