



EMPOWERING YOUTH IN LEADERSHIP AND SERVICE

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Hands4Hope - Youth Making A Difference Media Internship

Internship Terms:

30 hours: 2-10 hours/week, flexible scheduling, hybrid in-office and remote

Two internship periods offered: March through May, 2024; June through August/September, 2024

Stipend: \$500 to be paid at conclusion of internship

(Stipend is only available to those who have completed high school)

Based out of Hands4Hope El Dorado Hills Youth Center, 5005 Windplay Dr. Suite 2

Local travel required (Sacramento to Placerville)

Background:

Established in 2008, Hands4Hope - Youth Making A Difference is a youth-driven organization with Education and Community Engagement Programs that use a service-learning strategy to inspire and empower youth in leadership and service. Hands4Hope strives to develop and nurture youth leaders in our community into socially responsible, civic-minded residents who have compassion for others; who engage in action to bring about change; and who work for a safe, vital community. Hands4Hope youth create and plan their own projects to support local charities and address unmet community needs. Along the way, they gain experience and skills.

Hands4Hope's reach includes projects in Sacramento and El Dorado Counties.

Media Intern Primary Focus:

The Media Intern works with the Communications & Fundraising Coordinator, as well as program staff, youth participants, adult volunteers, and other Hands4Hope stakeholders, to capture and assist with telling the Hands4Hope story at Education Program meetings and activities, Community Engagement events, and other events through photography and videography, and written storytelling.

Position Responsibilities:

- Identify activities each week where photography/videography would be beneficial; attend those activities and capture the story through photos/video
- Take care to align any photography/videography with consent protocols
- Upload and label photos/videos into proper digital storage files as instructed
- Prepare photos/videos through editing and some graphic design for publication in social media, digital assets, and print media
- Write captions and articles to accompany photos/videos as needed



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- Mentor youth Hands4Hope participants to help them take better photos/videos and participate in the Hands4Hope storytelling process
- Assist with other tasks as assigned

General Expectations:

- Work hours as scheduled and arrive promptly for meetings and scheduled work day
- Ability to maintain consistent, regular attendance
- Note that the nature of the events that require photo/video capture will require frequent evening/weekend attendance
- Ability to perform tasks in a physical work office environment (in person vs virtual)
- Be flexible and adjust to changes as needed
- Work independently, accomplish work with minimal supervision
- Look for ways and make suggestions on how to improve efficiencies in the Hands4Hope - Youth Making A Difference work environment
- Complete assignments in a timely, accurate manner
- Collaborate with co-workers and youth and work as a team to achieve goals
- Adhere to Hands4Hope - Youth Making A Difference's safety and confidentiality guidelines

Education/Experience Requirements:

This internship is open to young adults ages 18-23. Enrollment in a college/university is not required.

Experience with and passion for digital photography is required. Interest in the specific genre of photography for nonprofits is required.

Experience with videography and editing videos is desired, but not required.

Video equipment will be available for use. Photography equipment is available but the intern may prefer to use their own equipment.

How to Apply:

Visit hands4hopeyouth.org/jobs to find the link to the online application form.